



NAALJ Annual Business Meeting  
Wednesday, October 17, 2018  
Hilton St. Petersburg Bayfront Hotel, St. Petersburg, Florida

1. **Welcome** – Meeting called to Order at 11am by President Selina Malherbe
2. **Establish a Quorum** – 38 members were present and a quorum was established
3. **Secretary's Report as to 2017 Annual Meeting** – presented by Secretary Jim Murray. A copy of the minutes from the 2017 Annual Meeting was provided to the membership. No amendments or suggestions were made regarding the minutes presented to the membership. Lynn Quimby-Pennock moved to accept the minutes. Catherine Gibbs seconded the motion. The minutes were unanimously approved.
4. **Treasurer's Report** – Treasurer Nick Cobbs thanked President Selina Malherbe for being exceptionally diligent in giving direction to the organization and following through. He further stated that President-Elect Mary Li Creasy has big shoes to fill and that he is confident that she will be able to do so. He also acknowledged all of the great support that Executive Director Tina Schott has provided to the organization. According to Treasurer Cobbs, NAALJ has \$73,901.25 in assets as of 8/31/2018 and NALJF has \$37,823.86 in assets as of 8/31/2018. There were no questions.
5. **Audit Committee Report** – presented by Michael Osborn. A full audit was completed. Five outstanding checks were noted to be excessively old and resolved by cancelling.
6. **Election of Audit Committee for 2017-18** – presented by President- Elect Mary Li Creasy
7. **Nominating Committee Report and Election** – presented by President-Elect Mary Li Creasy. She provided the names of the members on the nominating committee. She then introduced the nominees. The membership unanimously approved the slate of nominees.

8. **President's Report** – presented by President Selina Malherbe. She acknowledged, and recognized individually, the contributions that Nick Cobbs, Jim Murray, Peter Loomis, Steve Wise, and the late Larry Craddock have made to the organization. President Selina Malherbe also recognized Florida's Conference Planners for an outstanding conference, including Co-Chairs Mary Li Creasy and Bob Cohen, and Tina Schott. She also recognized that NAALJ is good, healthy and steady and will continue to grow and prosper under President-Elect Mary Li Creasy. Finally, she encouraged members to ask themselves if there is an area of service they can provide.
9. **Resolution to Amend the NAALJ By-Laws** – presented by Treasurer Nick Cobbs. Essentially, the resolution allows the President to provide a verbal response to outside inquiries with approval of Executive Committee (4 officers – President, President-Elect, Secretary and Treasurer). Additionally, President can provide a written response to outside inquiries with approval of Board. It was recommended that any statement/response include a caveat that it does not necessarily represent the opinions of every member. It was also suggested that the Board consider different ways to have membership vote (such as electronic voting) since a concern that led to this resolution is that currently there is only one annual meeting where members vote. After a thorough and thoughtful discussion addressing concerns, pros & cons, and possible revisions to the proposed language, the resolution passed as proposed by a vote of 35-3.
10. **Resolution in Support of the ABA Model Code of Judicial Conduct for State ALJs** – Elizabeth Figueroa read the resolution. Peter Loomis explained that all of the “whereas” were added by Steve Wise to layout the history. President Selina Malherbe explained why the ABA drafted the Model Code. The resolution passed unanimously.
11. **Committee Participation** – Mary Shock made a pitch for members to submit ideas and articles for This Month in Administrative Law and the newsletter. She said they need ideas and contributors. Thus far, Jim Murray and another member have mainly assisted her. This Month in Administrative Law and the newsletter seek to be timely and informative. She pointed out that Professor Ogden spoke about three cases that were highlighted in the newsletter recently. Ideas can include what's going on in a particular case, cases on appeal, news in administrative law. She reminded everyone that it does not have to be formal and include footnotes. Finally, she asked members to list their name and email on a contact sheet so she can contact them and provide additional information, but she pointed out that simply providing your name and email does not commit you to having to write for the newsletter but, instead, is an opportunity to receive more information. President Selina Malherbe encouraged people to join

committees – She identified Mary as an unsung hero”. President-Elect Mary Li Creasy also encouraged members to join committees – she stated that is how she got involved in NAALJ and highly encourages it. She stated there were sign-up sheets at the registration table if a member would like to receive more information about a particular committee.

12. Meeting was Adjourned at 11:56am