



NAALJ Annual Business Meeting/Membership Meeting
Monday, October 28, 2019
San Mateo, California Annual Conference

President Mary Li Creasy called the meeting to Order. She thanked the hotel staff for all of their hard work during the conference. She advised the membership attendees that agendas for the meeting were available on all tables, as well as the bios of the proposed Board of Governor's Slate. She briefly reviewed the agenda and items to cover during the Annual Business Meeting/Membership Meeting. She then handed the meeting over to President-Elect Elizabeth Figueroa to address the proposed Board of Governor's Slate.

1. Board of Governor's Slate – President-Elect Elizabeth Figueroa
 - a. President Mary Li Creasy asked President-Elect Elizabeth Figueroa to Chair the 2019 Nominating Committee. President Creasy also appointed judges Anne Murphy, Mary Shock, Nicole Proesch, and Nick Cobbs to the Committee. On September 3, 2019 members were emailed notice regarding the Nominating Committee and were given an opportunity to submit nominations for the offices of President-Elect, Treasurer, Secretary and two open Board Member positions.
 - b. President-Elect Figueroa stated that NAALJ was fortunate this year to have more nominees than open positions.
 - c. The proposed slate is: Hon. John Leidig for President-Elect; Hon. Ana-Beatriz Kennedy for Secretary; Hon. Brian Stewart for Treasurer; Hon. Bruce Culpepper for Board Member 2-year term and Hon. Ray Kramer for Board Member 2-year term. President-Elect had each proposed Officer and Board Member stand when introduced. She then inquired if there were any nominations from the floor. Hearing none, Hon. Nick Cobbs moved to accept and approve the Slate as proposed. Hon. Anne Murphy seconded the motion. There were 36 affirmative votes. There were no votes in opposition. The motion passed unanimously.

2. Audit Committee – President Mary Li Creasy
 - a. Proposed Audit Committee Members are Hon. Bruce Culpepper; Hon. Richard Goodwin; Hon. John Leidig; and Hon. Nicole Proesch
 - b. Hon. Anne Murphy moved to accept and approve the proposed Audit Committee. Hon. Selina Malherbe seconded the motion. The motion passed unanimously.
 - c. President-Elect Elizabeth Figueroa asked President Mary Li Creasy to discuss the responsibilities and processes of the Audit Committee and she did so.

3. Review and Adoption of Strategic Plan – President-Elect Elizabeth Figueroa

- a. President Mary Li Creasy introduced President-Elect Elizabeth Figueroa to address the Strategic Plan. She then briefly explained to the membership that the Strategic Plan was on the NAALJ webpage and was also emailed to the membership. President Creasy also pointed out that NAALJ hopes for assistance from the membership to get involved and help see the strategic plan come to fruition. She advised the membership that the strategic plan was a full Board effort that involved many long telephone discussions about the contents of the plan.
- b. President-Elect Elizabeth Figueroa thanked the late Hon. Larry Craddock, the Hon. Julian Mann, and the many others who were involved in writing NAALJ's first strategic plan in 2003. President-Elect Figueroa explained that over the past 16 years the 2003 strategic plan was largely implemented, including hiring an Executive Director. She then explained that a few years ago Hon. Selina Malherbe and Hon. Peter Loomis began work on revising the strategic plan. President-Elect Figueroa continued their work on revising the plan this past year until the Board approved a revised 2019 Strategic Plan to present to the membership. The 2019 Strategic Plan incorporates the same mission.
- c. There is no specific timeframe to implement the 2019 Strategic Plan. However, it provides checklists and roadmaps and accountability to our membership. It is a living document that can be adapted as we move forward.
- d. A break-out session was held to allow members to comment and ask questions about the 2019 Strategic Plan. Three members attended the breakout session and provided good feedback.
- e. A distinguished member from Hawaii moved to accept and approve the 2019 Strategic Plan. Hon. Nick Cobbs seconded the motion. The motion passed unanimously. President Mary Li Creasy commented that she was thrilled the membership voted to adopt the 2019 Strategic Plan.

4. Financial Report – Treasurer Brian Stewart

- a. Treasurer Stewart reported that NAALJ is in good standing financially. The bank account balance as of October 25, 2019 was \$55,128.30 and the Foundation's balance as of October 25, 2019 was \$35,188.85. A distinguished member from New York asked if the stated account balance takes into account the conference expenses. Treasurer Stewart replied that it did not. President Creasy advised the membership that there is some concern that NAALJ will have a shortfall this year regarding the conference. She explained that plans were based on an anticipated minimum registration attendance of 75 individuals and we did not reach that number. The Board will take comments/thoughts from members as to why they think attendance was down a little this year. The NAALJ Board intends to always

be fiscally responsible. President Creasy further advised the membership that Executive Director Schott has worked tirelessly to ensure that all affiliate members have paid their annual dues and are up-to-date. The Foundation helps affiliate members with Challenge Grants. President Creasy went on to state that one reason there may be a shortfall this year is a significant decrease in sponsorships that was due, in part, to an unforeseen event in which a personal matter hindered the efforts of the chairperson to solicit sponsors. Finally, President Creasy told members that if they have enjoyed the conference and hope to attend next year in D.C. to consider joining the Conference Committee and become engaged to assist the Board.

5. Acknowledgment of Affiliate Presidents – President Mary Li Creasy

- a. There are currently nine active affiliate chapters. President Creasy presented Certificates of Appreciation to Hon. Ted Sherrod from Illinois, Hon. Bruce Culpepper from Florida, Hon. Carrie Ingram from Indiana, Hon. Nicole Proesch from Iowa and Hon. Michelle Cole from Maryland for their attendance at the conference.

Meeting Adjourned