



NAALJ ANNUAL CONFERENCE AND MEETING 2009
ORLANDO CONFERENCE AGENDA*
November 3 – 7, 2009

Tuesday November 3

12:00 to 2:00 p.m.

2:00 to 5:00 p.m.

5:30 to 7:00 p.m.

Early Registration

NAALJ Board of Governors Meeting

NAALJ Welcoming Reception

Wednesday November 4

8:00 a.m. to 12:00 noon

8:00 to 9:00 a.m.

9:00 to 9:30 a.m.

9:30 to 10:20 a.m.

10:20 to 10:30 a.m.

10:30 to 11:20 a.m.

11:20a.m. to 12:10 p.m.

12:15 to 1:30 p.m.

1:30 to 2:20 p.m.

2:20 to 3:10 p.m.

3:10 to 3:30 p.m.

3:30 to 4:20 p.m.

4:20 to 5:10 p.m.

Registration Table Open

Breakfast Buffet

Welcome Addresses

**Furloughs, Lay-Offs and Cutbacks: Providing Due Process
in a Recession**

Break (With refreshments)

**Act like a Judge Part I: Appearance of Impropriety in the
Judiciary**

**Act like a Judge Part II: Model Code of Judicial Conduct
Issues**

Lunch (Plaza Days Buffet)

Maintaining Judicial Independence

Access to Justice: Tips on Dealing with Pro se Litigants

Break (with refreshments)

Evidence Update Part I: Expert Testimony and Reliability

Evidence Update Part II: Handling Objections at Hearing

Thursday November 5

8:00 to 10:00 a.m.

8:00 to 9:00 a.m.

9:00 to 9:50 a.m.

Registration Table Open

Breakfast Buffet

Breakout Sessions

**A: Special Education: Update on Federal and State
Regulations.**

9:50 to 10:40 a.m.	B: Complex litigation: Keeping the Parties on Track Breakout Sessions A: Special Education: Case law Update B: Electronic Filing and Document Control: The Paperless Office
10:40 to 10:55 a.m.	Break (With refreshments)
10:55 to 11:45 a.m.	Breakout Sessions A: National Highway Traffic Safety Administration (NHTSA) Topic: Handling the High Volume Caseload B: Video Teleconferencing: Avoiding the High Cost of Travel
11:45 a.m. to 12:30 p.m.	Breakout Sessions A: NHTSA Topic: Best Practices/Hearing Tips B: The Latest in Legal Research Tools
1:00 to 5:00 p.m.	State Affiliate /Committee Meetings
1:00 to 5:00 p.m.	Optional Social Activities

Friday November 6

8:00 to 9:00 a.m.	Breakfast Buffet
9:00 to 9:50 a.m.	Announcements/Judicial Bias Part I:
9:50 to 10:40 a.m.	Judicial Bias Part II:
10:40 to 10:50 a.m.	Break (with refreshments)
10:50 to 11:40 a.m.	Judicial Evaluation and Customer Surveys
11:40 a.m. to 12:30 p.m.	NAALJ Foundation Fellowship Presentation
12:30 to 1:30 p.m.	Lunch
1:30 to 2:45 p.m.	Opinion Writing for ALJs
2:45 to 3:30 p.m.	NAALJ Membership Meeting and Elections
3:30 to 3:45 p.m.	Break (With refreshments)
3:45 to 5:00 p.m.	Hot Topics in Administrative Law (from around the country)

Evening Events

6:00 to 7:30 p.m.	Silent Auction
6:30 to 7:30 p.m.	Pre-Banquet Reception
7:30 to 9:30 p.m.	Annual Banquet and Awards Ceremony

Saturday November 7

10:00 a.m.-12:00 noon	NAALJ Board Meeting (Continental Breakfast)
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* Dates and times for topics may change due to changes in speakers' schedules. Updates to the Agenda will be posted on the NAALJ Website. Under the Florida Bar's system of 50-minutes = one hour of CLE credit; the conference will apply for at least 19 hours, including at least 4 hours of ethics credit.



REGISTRATION FORM

2009 NAALJ ANNUAL MEETING AND CONFERENCE

(Please type or print clearly. Register one person per form. This form may be photocopied.)

Name: _____ Title: _____

Name of Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ Email: _____

Registration Fees

	<u>NAALJ / CCAT Member</u>	<u>Non-member</u>
Early registration (Postmarked by October 8, 2009)	<input type="checkbox"/> \$395*	<input type="checkbox"/> \$465*
Regular (Postmarked after October 8, 2009)	<input type="checkbox"/> \$450*	<input type="checkbox"/> \$520*

*Non-members adding \$50 to their registration fees can register at the membership rate and become NAALJ members!

Or Daily Rates (NAALJ Members Only)

Wednesday 11/4 (full-day program) \$120 Thursday 11/5 (half-day program) \$60

Friday 11/6 (program only) \$120 Friday 11/6 (program + reception & banquet) \$215

Guest Registration: GUEST NAME(S) _____

Guest Meals:

Tuesday Reception: # of Guest Tickets _____ \$30

Friday Reception: # of Guest Tickets _____ \$30

Friday Banquet: # of Guest Tickets _____ \$65

Registration fee includes reception, banquet, and program materials on CD. Costs of special events (golf and shopping activities) are not included in the registration fee.

Registration Total \$ _____ Includes \$50 NAALJ Membership for 2009-10
 Guest Ticket Total \$ _____
 Golfing Activity \$ _____ (\$100 per player)
 Total Amount Due \$ _____

Method of Payment (check one of the following).

- Check. Checks should be made payable to **NAALJ**
- Credit Card. Go to www.naalj.org/upconferences.html for link to pay by credit card or PayPal.

Return completed form and payment to:

NAALJ Annual Meeting
 c/o Division of Administrative Hearings
 1230 Apalachee Parkway
 Tallahassee, FL 32399-3060



Please check here if you have a disability that may require special attention or services to ensure availability of appropriate accommodations, attach a general description of your needs. We will contact you for further coordination.

CANCELLATION POLICY

FULL REFUND WILL BE GIVEN IF CANCELLATION IS RECEIVED BY OCTOBER 10, 2009. IF RECEIVED AFTER OCTOBER 10, BUT BEFORE OCTOBER 23, 2009, A 50% REFUND WILL BE GIVEN, WITH CONFERENCE MATERIALS ON CD PROVIDED. AFTER OCTOBER 23, 2009, NO REFUND WILL BE GIVEN, BUT SUBSTITUTION OF AN ATTENDEE IS PERMITTED.

Questions regarding registration and hotel issues should be directed to Loretta Sloan at (850) 488-9675, ext. 221 or Loretta_Sloan@doah.state.fl.us.

Conference Hotel Information

Rosen Plaza Hotel
9700 International Drive
Orlando, FL 32819
Hotel Reservations: 1-800-627-8258
www.rosenplaza.com

Hotel accommodations should be made directly with the hotel. A block of rooms has been reserved for the conference.

The following references should be used to obtain the conference rate.

Group Name: National Association of Administrative Law Judiciary
Program Name: NAALJ Conference and Meeting
Conference Rate: \$129.00 (Single/Double occupancy)
 \$ 20.00 (for additional person)

Additionally, the family plan will be applicable; no charge for children ages 17 and under utilizing existing bedding. The group rate will apply for early arrivals and late departures on a space availability basis.

All room rates noted above are net, non-commissionable and are quoted exclusive of appropriate state and local taxes, currently 12.5% plus an Orange County fee currently 1% for a total tax of 13.5%.

Reservations must be secured for one night's room and tax at the time of booking with either credit card, cash or check payment and they are due by 5:00 p.m. (EST) on **Tuesday, October 6, 2009**. Reservations after cut-off date will be accepted based on availability at the negotiated group rate.

Cancellations must be made at least five days prior to arrival. If cancellation is less than five days, a penalty charge will occur in the amount of one night's room and tax.

Please note that there are three ROSEN Hotels, two of which are located on International Drive - each adjacent to the Orange County Convention Center. The NAALJ Conference is being held at **ROSEN PLAZA HOTEL** located on International Drive across from Pointe Orlando.

Orlando Activities

Shingle Creek Golf Activity: \$100 each player

Cost includes: Green fees, box lunch, and gifts.

Remit payment with registration

Tee time: 1:00 p.m. on Thursday, November 5, 2009

Free shuttle from the Rosen Plaza Hotel to Shingle Creek

Award Winning Golf Course

Shingle Creek Golf Club. This challenging yet playable David Harman design lies along historic Shingle Creek: features interconnected waterways, undulating fairways and breathtaking 360° views.

Named by *Golfweek* as One of America's Top 40 New Courses, and One of Central Florida's Top 10 Toughest Courses by *Orlando Business Journal*, this spectacular challenge offers golfers five-diamond service standards and an 18-hole, par 72 (7,228 yards) championship golf course.



Outlet/Mall Shopping Activity: \$4

Cost includes 1-Day Unlimited Ride Pass on the I-Ride Trolley. Visit www.iritrolley.com for your Ride Pass, routes, and other offers. Times of operation: 8:00 am to 10:30 pm

Orlando Premium Outlets

8200 Vineland Avenue

Prime Outlets

4951 International Drive

Festival Bay Mall

5250 International Drive

Pointe Orlando

Across from the Rosen Plaza Hotel

(No transportation necessary)

Discount Attraction Tickets for conference attendees:

Visit www.orlandoticketsales.com/mp/ for a wide variety of tickets available for the many activities that Orlando has to offer.